



**Community Health Worker (CHW) Training Program Application
Review Committee**

Meeting Minutes

July 2, 2020; 3:00 PM -5:00 PM

Google Hangout link:

<https://meet.google.com/uiv-ubzo-mdf>

Call in line: 216-930-9631; Access Code: 145 694 106#

Meeting opened 3:00 PM

CHW Training Program Review Committee Members in attendance

Monica Spann, Chair

Ryan Moran

Mary Kay De Marco

Tina Backe

Welcome and Review Committee Roll Call

Monica Spann, Chair

1. Welcome and Roll Call

Approve the minutes for June 18, 2020 minutes

Motion to approve: Tina 3:13 PM

Second: Ryan 3:15 PM

Vote: Aye – Monica, Ryan, Monica, Tina 3:15 PM

Purpose

1. Continue Training Program A's Accreditation Application Review
 - a. Determine if the training program application meets the requirements of COMAR 10.68.02.03.
2. Begin Review of Training Program B's Accreditation Application
3. Please note that a portion of this meeting will be a closed session.
4. Motion to move to the closed session: Tina 3:16 PM
5. Motion seconded: Ryan 3:17 PM
6. Vote: Aye – Monica, Tina, Ryan, Mary Kay

CHW Training Program Review Committee moved to Closed Session

Notice posted on the Open session meeting that the Committee would return no later than 4:55 PM.

4:07 PM – Review Committee rejoined the Open Session

Update

- The Review Committee will forward a recommendation for accreditation for Training Program A and Training Program B to the Secretary

Next Meeting:

**July 16, 2020, 3 PM – 5 PM, to review Training Program Application C. Details will be posted on the [CHW Training Program Application Review Committee website](https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Training-Program-Application-Review-Committee.aspx) at:
<https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Training-Program-Application-Review-Committee.aspx>**

Questions/comments from the public

None. Monica provided contact information for questions.

Adjourn

1. Motion to adjourn the meeting: MS 4:13 PM
2. Motion seconded: Mary Kay
3. Vote:
 - a. Yes: Monica, Ryan, Mary Kay, Tina

Meeting adjourned 4:14 PM

Tina Backe remained on the public open meeting until 5:00 PM.